



# CITY OF TARPON SPRINGS, FL

## Procurement Services Department

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### MEMORANDUM

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**TO:** Honorable Mayor and Board of Commissioners  
**THRU:** Jay Jackus, CPPO, CPPB, Procurement Services Director *JJ*  
**FROM:** Cathy Morgan, CPPO, CPPB, Senior Procurement Analyst *CM*  
**DATE:** 7/11/2017  
**SUBJECT:** Award RFP No. 170014-P-CM, Audit Services, Internal

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The evaluation committee ranked the five proposals received from Carr Riggs & Ingram; Crowe Horwath; Clifton, Larson, Allen; Mauldin & Jenkins; and Shinn & Co., LLC. The two top ranked firms were invited for interviews and presentations. After the presentations, the committee recommended Carr Riggs & Ingram, the highest ranked firm.

Please review and authorize staff to proceed with the award of the contract for internal audit services to Carr Riggs & Ingram or request a different course of action.