



# OF TARPON SPRINGS, FL


## PROCUREMENT SERVICES

324 East Pine Street  
P.O. Box 5004  
Tarpon Springs, Florida 34688-5004  
(727) 942-5615  
Fax (727) 937-1766

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### MEMORANDUM

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**TO:** Honorable Mayor and Board of Commissioners  
**FROM:** Jay Jackus, CPPO, CPPB, Procurement Services Director   
**DATE:** 3/21/2017  
**SUBJECT:** Ratify Change Order No. 2 to Bid No. 160001-B-JJ City Hall Exterior Rehabilitation & Window Replacement

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### RECOMMENDATION:

Ratify Change Order No. 2 to Bid No. 160001-B-JJ City Hall Exterior Rehabilitation & Window Replacement with New Vista Builders Group, LLC.

### BACKGROUND:

On April 19, 2016 the Board awarded Bid No. 160001-B-JJ. On March 7, 2017 the Board approved Change Order No. 1. The purpose of this change order is to provide additional painting/trim work in order to enhance the buildings appearance (see attached memo). No additional funding is required as there is sufficient contingency funds available.

**FUNDING:** N/A



**Public Works Department  
Office of the Director**

Thomas Funcheon  
Public Works Director

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To: Jay Jackus, Procurement Services Director  
From: Tom Funcheon, Public Works Director  
Date: March 9, 2017  
Re: City Hall Exterior Rehabilitation

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**Recommendation:**

That the Mayor and Board of Commissioners ratify the additional painting services performed by New Vista in the amount of \$10,500.

**Background:**

Upon completion of the installation of the new exterior doors/windows, painting of window cells and other previously painted areas, it became apparent that additional painting/trim work would be necessary in order to enhance the buildings curb appeal.

We saw the opportunity to complete additional work at the lowest cost. Therefore, we are requesting an after the fact approval. No additional funding is required as these cost will be absorbed by the contingency fund.



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### MEMORANDUM

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**TO:** Honorable Mayor and Board of Commissioners  
**FROM:** Jay Jackus, CPPO, CPPB, Procurement Services Director  
**DATE:** 3/7/2017  
**SUBJECT:** Approve Change Order No. 1 to Bid No. 160001-B-JJ City Hall Exterior Rehabilitation & Window Replacement

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### RECOMMENDATION:

Approve Change Order No. 1 to Bid No. 160001-B-JJ City Hall Exterior Rehabilitation & Window Replacement with New Vista Builders Group, LLC.

### BACKGROUND:

On April 19, 2016 the Board awarded Bid No. 160001-B-JJ. The purpose of this change order is to provide upgraded door hardware in order to meet current wind load code, paint entry trim which was not included in the original bid and add false mullions to the F windows located in the 2<sup>nd</sup> floor conference room (see attached memo). No additional funding is required as there is sufficient contingency funds available.

**FUNDING:** N/A



**Public Works Department  
Office of the Director**

Thomas Funcheon  
Public Works Director

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To: Jay Jackus, Procurement Services Director  
From: Tom Funcheon, Public Works Director  
Date: March 1, 2017  
Re: City Hall Exterior Rehabilitation & Window Replacement

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**Background:**

The Public Works has taken on the responsibility of the City Hall Rehab project which includes upgrading roof, windows, doors etc., while maintaining the buildings historical integrity. We also are improving building efficiency and work place atmosphere.

**Recommendation:**

We are requesting approval for additional cost for door hardware changes in order to meet current wind load code (\$16,046.81), to paint entry trim not requested on original bid (\$4,919.40) and lastly, to add faux mullions to F windows located in conference room that was missed during review process, and needed in order to maintain historical aesthetics (\$10,390.18).

The total cost (\$31,356.39) of these items will be paid from the contingency fund so there will not be any additional cost associated to this project.



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### MEMORANDUM

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**TO:** Honorable Mayor and Board of Commissioners  
**THRU:** Ron Haring, CPFO, CGFO, Finance Director  
**FROM:** Jay Jackus, CPPO, CPPB, Chief Procurement Officer  
**DATE:** 4/19/2016  
**SUBJECT:** Award Bid No. 160001-B-JJ City Hall Exterior Rehabilitation & Window Replacement

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### RECOMMENDATION:

Award Bid No. 160001-B-JJ City Hall Exterior Rehabilitation & Window Replacement to New Vista Builders Group, LLC in an amount not to exceed \$2,203,000.00 which includes acceptance of Additive Alternate 1 (replacement of existing windows on east and west side of theatre façade) for the Public Works Department.

### BACKGROUND:

The purpose of this project is to provide for the rehabilitation, re-roofing, and window replacement for City Hall. The work includes demolition, repair, and construction as needed for roof and window replacement and rehabilitation of exterior and interior finishes. Construction is anticipated to be substantially complete within two hundred sixty (260) calendar days. The award amount of \$2,203,000.00 contains a contingency of \$200,000 for any unforeseen work.

**FUNDING:** 307-8603-519.6200 Local Option Sales Tax (\$1,635,943.75) & 001-8802-519.6200 General Fund Non-Departmental (\$567,056.25) Project No. OT0213

**TABULATION OF BIDS FOR  
BID NO. 160001-B-JJ**

**City Hall Exterior Rehabilitation & Window Replacement  
Tuesday, March 29, 2016**

<b>Company</b>	<b>Total Cost</b>
New Vista Builders Group, LLC Tampa, FL	Base Bid - \$2,138,000.00 Add Alt 1 - \$65,000.00 Total Bid Price - \$2,203,000.00
Tumbleson White Construction, Inc. Gainesville, FL	Base Bid - \$2,091,264.00** Add Alt 1 - \$189,617.00 Total Bid Price - \$2,280,881.00
Eveland Brothers, Inc. Clearwater, FL	Base Bid - \$2,099,093.40** Add Alt 1 - \$229,093.40 Total Bid Price - \$2,328,186.80
D.L. Porter, Inc. Sarasota, FL	Base Bid - \$2,318,320.00 Add Alt 1 - \$113,341.00 Total Bid Price - \$2,429,661.00
Specialized Property Services, Inc. Tampa, FL	Base Bid - \$2,376,800.00 Add Alt 1 - \$148,590.00 Total Bid Price - \$2,525,390.00
R. Krueger Construction, Inc. Oldsmar, FL	Base Bid - \$2,360,000.00 Add Alt 1 - \$180,000.00 Total Bid Price - \$2,540,000.00

\*\*Did not include unit prices as required


Broadcast: 655

Planholders: 37

Responses: 6

Offers from the companies listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this Bid, if any, are hereby rejected as late.

**RECOMMENDATION FOR AWARD**

TO: Tom Funcheon, Public Works Director  
FROM: Jay Jackus, CPPO, CPPB, Chief Procurement Officer   
DATE: March 30, 2016  
RE: City Hall Exterior Rehabilitation & Window Replacement Bid No. 160001-B-JJ

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We have reviewed the six (6) bids received and recommend for award:

New Vista Builders Group, LLC                      \$2,203,000.00

This low bidder meets the specifications, terms, and conditions of Bid No. 160001-B-JJ. We have attached the bid tabulation and copies of the bids for your review. This contract is over \$25,000 and will be scheduled for approval by the Board of Commissioners on April 19, 2016. Please indicate your response in the space provided.

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City Hall Exterior Rehabilitation & Window Replacement  
Bid No. 160001-B-JJ

I concur with the recommendation.    YES     NO

If no, please explain:

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Tom Funcheon  
Public Works Director