



CITY OF TARPON SPRINGS, FL

PROCUREMENT SERVICES

324 East Pine Street
P.O. Box 5004
Tarpon Springs, Florida 34688-5004
(727) 942-5615
Fax (727) 937-1766

MEMORANDUM

TO: Honorable Mayor and Board of Commissioners
FROM: Jay Jackus, CPPO, CPPB, Procurement Services Director
DATE: 11/6/2018
SUBJECT: Ratify Selection of Pre-Qualified Design Build Teams for RFQ No. 180165 Solar Power Generation System

RECOMMENDATION:

Ratify selection of Advanced Roofing, Inc., Ameresco and Black & Veatch as Qualified Respondents to RFQ No. 180165, Solar Power Generation System Design/Build Pre-Qualification. Further deem Performance Contracting, Inc. (PCI) as not meeting the minimum qualifications as stated in the background.

BACKGROUND:

The purpose of this solicitation is to pre-qualify design/build firms who will be the only firms invited to respond to the forthcoming request for proposal (RFP) for the design/build phase of the project. The design/build teams were required to not only document the experience of the construction member of the team, but the design member and photovoltaic (PV) system supplier as well. PCI failed to meet the minimum qualifications as they did not provide the information on the design member nor the PV supplier (see attached memo). The selection is in accordance with the Consultants' Competitive Negotiation Act (CCNA), Section 287.055 Florida Statutes.

FUNDING: Funding not required during this phase



Public Services Department

Hillary Weber
Water Division Manager

Memorandum

Date: October 23, 2018
To: Jay Jackus, Procurement Services Director
Through: Paul Smith, Public Services Director *PS*
Ray Page, Utilities Superintendent
From: Hillary Weber, Water Division Manager, Solar Project Manager
Subject: Authorize Proceeding with Selected Vendors for Request for Proposals Phase of Solar Project

Recommendation

Approve selection of the following vendors who meet the minimum qualifications for the City's Solar project: Advanced Roofing, Black & Veatch, and Ameresco.

Background

In an effort to obtain a shortlist of qualified vendors, the Solar Project bid process is divided into two phases: 1) Request for Qualifications (RFQ), and 2) Request for Proposals (RFP). During the RFQ phase of the Solar Project bid process, four vendors submitted documentation of qualifications and experience. A review of these submittals was conducted by the Solar Project Evaluation Committee. Three of the four vendors, Advanced Roofing, Black & Veatch, and Ameresco, received passing results and have been selected to proceed with the RFP phase of the bid process. The fourth vendor, PCI, did not list designer experience and did not include qualification forms #2 and #3 in the vendor's bid package. Therefore, PCI did not receive passing results.

It is recommended that the City proceed with these three vendors in the Request for Proposals phase of the Solar Project bid process.