



CITY OF TARPON SPRINGS, FL

Procurement Services

324 East Pine Street
P.O. Box 5004
Tarpon Springs, Florida 34688-5004
(727) 942-5615
Fax (727) 937-1766

MEMORANDUM

TO: Honorable Mayor and Board of Commissioners

THRU: Jay Jackus, CPPO, CPPB, Procurement Services Director *J*

FROM: Rhonda Simmons, CPM, CPPO, CPPB, Procurement Analyst *R*

DATE: 07/10/18

SUBJECT: Ratify an Increase and Renew File No. 180023-C-RS Fire Equipment, Parts, Supplies, and Service through Lake County Contract 17-0606G

RECOMMENDATION:

Ratify an Increase to File No. 180023-C-RS, Fire Equipment, Parts, Supplies, and Service with Municipal Emergency Services (MES) from \$40,000.00 to \$50,000.00, an increase of \$10,000.00. Further, renew through June 30, 2019. Purchase Orders will only be issued against approved budgets.

BACKGROUND:

On October 16, 2017 this contract was administratively approved and on April 24, 2018 the Board approved an increase. On March 21, 2017 Lake County awarded this contract and on January 31, 2018 they renewed the contract. The purpose of this contract is to furnish and deliver various equipment, parts, supplies and services, including bunker gear, for use by the Fire Department. The increase is needed for additional purchases for the new fire truck. This contract has three (3) additional renewals available.

Accepted by: _____
City Manager

Attest: _____
City Clerk



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MEMORANDUM

TO: Honorable Mayor and Board of Commissioners

THRU: Jay Jackus, CPPO, CPPB, Procurement Services Director *JJ*

FROM: Rhonda Simmons, CPM, CPPO, CPPB, Procurement Analyst *RS*

DATE: 04/24/18

SUBJECT: Increase File No. 180023-C-RS Fire Equipment, Parts, Supplies, and Service through Lake County Contract 17-0606G

RECOMMENDATION:

Increase File No. 180023-C-RS, Fire Equipment, Parts, Supplies, and Service with Municipal Emergency Services (MES) from an annual amount not to exceed of \$20,000.00 to \$40,000.00, an increase of \$20,000.00. Purchase Orders will only be issued against approved budgets.

BACKGROUND:

The purpose of this contract is to furnish and deliver various equipment, parts, supplies and services, including bunker gear, for use by the Fire Department. The increase is needed to purchase equipment for the new fire truck currently being built as well as other budgeted equipment (see attached memo).

Accepted by: _____

M. Felton
City Manager

Attest: _____

James S. Jacoby
City Clerk



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MEMORANDUM

TO: Jay Jackus, CPPO, CPPB, Procurement Services Director
FROM: Rhonda Simmons, CPM, CPPO, CPPB, Procurement Analyst *RS*
DATE: 10/16/17
SUBJECT: Administrative Approval to Award File No. 180023-C-RS Fire Equipment, Parts, Supplies, and Service through Lake County Contract 17-0606G

RECOMMENDATION:

Award File No. 180023-C-RS, Fire Equipment, Parts, Supplies, and Service to Municipal Emergency Services (MES) in an annual amount not to exceed \$20,000.00 for the period of October 16, 2017 through June 30, 2018.

BACKGROUND:

The purpose of this contract is to furnish and deliver various equipment, parts, supplies and services, including bunker gear, for use by the Fire Department (see attached memo). This contract has four (4) one-year renewals available.

Approved: _____

JJ
Jay Jackus, CPPO, CPPB
Procurement Services Director

Date of Approval: _____

10-16-17