



**Public Works Department
Office of the Director**

Tom Funcheon
Public Works Director

To: Mayor and Board of Commissioners

From: Tom Funcheon, Public Works Director

Date: May 8, 2018

Re: Special Event –Boy Scouts of Tarpon Springs
Flags for Freedom
Saturday, May 19, 2018

Recommendation:

That the Mayor and Board of Commissioners approve the Boy Scouts of Tarpon Springs special event application for the “Flags for Freedom” on Saturday, May 19, 2018 at Sunset Beach.

Background:

This event has been approved by the Special Events Review Committee based on past years’ events.

The City will co-sponsor this “retiring of flags” event. The hours will be from 6:00 p.m. until 8:00 p.m. The Tarpon Springs Fire Department will be present during the retiring. Anyone wishing to retire a tattered or torn flag may bring it to this event.

All set-up and clean-up will be the event sponsors responsibility.

Approval of this event authorizes the Sponsor/User the use of City property for said special event with the understanding that they must operate and carry out the needs and functions of the event within the confines and requirements established and approved by the Special Events Committee, the B.O.C and the Sponsor’s application on record.

City of Tarpon Springs
Application for Special Events

Event Information:
Date of Application: 3-7-18
Name of Event: FLAGS FOR FREEDOM
Date(s) of Event: MAY 19, 2018
Alternate Date(s):
Hours of Event: 6:00 P.M. TO 8:00 P.M.
Set up/break down time needed: 1/2 HOUR BEFORE AND AFTER
Type/Purpose of Event: RETIRE AMERICAN FLAGS AND GET VETERANS TOGETHER

Location of Event (include map for parade/procession routes with assembly and disband points):
SUNSET BEACH FIRE RING + BAND SHEET

If Closure of a City Parking is needed, please check: Mother Meres Tarpon Ave Change St Court/Lamon
Other: _____

Disposition of Proceeds: _____

Applicant Information:
Name of Organization: BOY SCOUTS TROOPS 48, 106 + AMERICAN LEGION POST 46
Registered Nonprofit Org.: Yes No
Organization Address: ST. NICHOLAS CHURCH, METHODIST CHURCH
Individual to Contact: RICHARD LLANAS (Telephone: 971-207-5985) (Email: rtt@nicnic@gmail.com)
Alternative Contact: SUSAN SANDSTROM (Telephone: 971-686-2112)

General Information:
Number of Vendors: NONE (Sponsor is required to keep a list of vendors, and must be able to produce upon request.)
Location for Designated Vendor Parking (Please complete Vendor Designated Parking Form and attach to application): _____
Approximate Number of Attendees: 50 Insurance Fee: \$ _____
Location for Attendee Parking: BEACH PARKING
Will Private Security be Provided: Yes No Name of Private Company: _____
Will the Following be Provided: Traffic Control: Yes No Crowd Control: Yes No

Revised 01/13

Page 1 of 2

Will Music be Provided: Yes No Hours of Play: 6:00-6:05 PM Band: DJ: Other: BLUE TOOTH SPEAKER

Type & Location of Toilet Facilities: BEACH

Tent or Other Structure: Yes No Type of Structure: _____

How will Structure be Secured: _____

Solid Waste Collection/Disposal: Yes No Dumpster: Roll-off: Other: _____

If parade # of: Participants _____ Animals _____ Floats _____ Bands _____ Other _____

Amusement/Carnival Rides: Yes No Name of Company Providing Rides: _____

Types of Rides: _____ Is Diagram of Layout Attached: Yes No

Will Food/Beverages be Served: Yes No Cooked on Site: Catered: Sold: Given Away:

Will Alcoholic Beverages be Served: Yes No Type of Alcoholic Beverages: _____

Event Sponsor is responsible to ensure that all food/alcohol vendors have all necessary licenses as required by the Department of Business and Professional Regulation, Division of Hotels & Restaurants and/or Division of Alcohol and Tobacco, Department of Health, Environmental Health Division or any other applicable State Agency.

Equipment/Miscellaneous (please check if needed):

Barricades: How many: NONE

Cases: How many: NONE

Portable Stage: Location: NONE

Electricity Needed: Where: NONE

Public Restrooms: Hours of Opening/Closing: BEACH BATHROOMS

Street Barriers: Locations: NONE

Additional City Trash Cans: NONE

Directional Parking Signs: Locations: NONE

Other: ASKING IF FIRE DEPARTMENT WOULD BE IN CONTROL OF FIRE

Is a check made payable to the City of Tarpon Springs for the Application Fee & Deposit Attached: Yes No

If not, when will it be sent: _____

Is the Certificate of Insurance Attached: Yes No If not, when will it be sent: _____

I (we) agree that it is my (our) responsibility to cleanup after the conclusion of the special event: Yes No

I (we) have read and completed this application and it is true and correct to the best of my (our) knowledge; I (we) have read the general instructions for this application and the City of Tarpon Springs Ordinance #84-25 and agree to conform with the provisions as set forth therein. I (we) understand that knowingly providing false information on the application shall automatically void the application and cancel the event.

Rita Klay _____ 3-7-18 _____
 Signature of Applicant Date

4th Annual
Flags for Freedom
Flag Retirement Ceremony

Celebrate Armed Forces Day
Sunset Beach - 1800 Gulf Road, Tarpon Springs
Saturday May 19, 2018 - 6:00 pm

Please join us in honoring our military by celebrating Armed Forces Day with a ceremony to retire the worn and tattered flags that have shown our pride for this nation.

The United States Flag Code states: *"The Flag, when it is in such condition that it is no longer a fitting emblem of display, should be destroyed in a dignified way, preferably by burning."*

Worn flags needing to be retired may be brought to the event or may be dropped off at the Tarpon Springs City Hall, Tarpon Springs Library, or the American Legion Post 46 before the event.

**Flags for Freedom is a joint effort between
Boy Scouts of the Tarpon Springs area, American Legion Post 46,
and the City of Tarpon Springs, Florida**

Donations to purchase American flags for local active military and veterans may be made to the American Legion Post 46 located at 1029 Gulf Road West, Tarpon Springs, FL

www.flagsforfreedom.org

For more information call:
Susan Sandstrom (727) 686-2972 or Rick Llanas (727) 207-5985