

# CITY OF TARPON SPRINGS, FL

## PROCUREMENT SERVICES

324 East Pine Street  
P.O. Box 5004  
Tarpon Springs, Florida 34688-5004  
(727) 942-5615  
Fax (727) 937-1766

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### MEMORANDUM

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**TO:** Honorable Mayor and Board of Commissioners  
**FROM:** Jay Jackus, CPPO, CPPB, Procurement Services Director  
**DATE:** 4/17/2018  
**SUBJECT:** Approve the Correction of a Scrivener's Error on the March 3, 2018 Agenda Item for File No. 140059-C-JJ Landscape Contractor Services

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### RECOMMENDATION:

Approve the correction of a scrivener's error on the March 3, 2018 agenda item for File No. 140059-C-JJ, Landscape Contractor Services which revises the original recommendation to read for the period April 1, 2018 through March 31, 2019.

### BACKGROUND:

On March 3, 2018 the Board renewal of the contract for the Landscape Contractor Services. The original agenda item contained an incorrect renewal period, this action will correct the scrivener's error.

**FUNDING:** Funding will be identified as projects arise



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### MEMORANDUM

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**TO:** Honorable Mayor and Board of Commissioners  
**FROM:** Jay Jackus, CPPO, CPPB, Procurement Services Director   
**DATE:** 3/20/2018  
**SUBJECT:** Renew File No. 140059-C-JJ through City of St. Petersburg RFQ No. 7563  
Landscape Contractor Services

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### RECOMMENDATION:

Renew File No. 140059-C-JJ with Morelli Landscaping, Inc., through City of St. Petersburg RFQ No. 7563 for Landscape Contractor Services for the period April 1, 2017 through March 31, 2018 in an amount not-to-exceed \$150,000.00 for various City departments. Purchase orders will be issued only against approved budgets.

### BACKGROUND:


On May 6, 2014 the Board approved File No. 140059-C-JJ. On March 17, 2015 and January 10, 2017 respectively, increases were approved. On February 9, 2017 the City of St. Petersburg extended the contract for one (1) additional twelve (12) month period. On December 14, 2017 the City of St. Petersburg approved the renewal of the contract for one (1) additional twelve (12) month period. The purpose of this contract is to provide all phases of landscape operations including, but not limited to the furnishing, installing and establishing of landscape materials (e.g., trees, palms, shrubs, groundcover, flowers, soil, mulch, etc.). Morelli Landscaping, Inc. has agreed to extend the contract pricing to the City.

**FUNDING:** Funding will be identified as projects arise.

Accepted by: \_\_\_\_\_

  
City Manager

Attest: \_\_\_\_\_

  
City Clerk

