



CITY OF TARPON SPRINGS, FL

PROCUREMENT SERVICES

324 East Pine Street
P.O. Box 5004
Tarpon Springs, Florida 34688-5004
(727) 942-5615
Fax (727) 937-1766

MEMORANDUM

TO: Honorable Mayor and Board of Commissioners
FROM: Jay Jackus, CPPO, CPPB, Procurement Services Director
DATE: 02/12/2019
SUBJECT: Award File No. 190061-N-JJ, Single Source Purchase of Legal and Promotional Advertising

RECOMMENDATION:

Award File No. 190061-N-JJ, Single Source Purchase of Legal and Promotional Advertising to the Tampa Bay Times for the period February 21, 2019 through February 20, 2020 in amount not to exceed \$75,000.00 for various City departments. Purchase orders will only be issued against approved budgets.

BACKGROUND:

State Statute requires that legal advertising shall be advertised in a newspaper of general circulation in the county in which said municipality is located. The Tampa Bay Times is located in St. Petersburg, Pinellas County, Florida. The Tampa Bay Times also has the largest circulation of the newspapers published in Pinellas County and for this reason, promotional advertising is included. Approximately \$65,000 has been expended during the previous eleven (11) months.

FUNDING: Funding will be identified as requirements arise.

Accepted by: _____ Attest: _____
City Manager City Clerk