



# City of Tarpon Springs, Florida

**City Clerk & Collector**  
410 North Ring Avenue  
Tarpon Springs, Florida 34689  
(727) 942-5614  
Fax (727) 942-5619

## MUNICIPAL ASSESSMENT SEARCH REQUEST FORM

In order to complete the assessment search the following information is required. The City only accepts written requests – **No verbal request will be honored.**

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

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**Property Information required:**

Physical Address: \_\_\_\_\_

Tax Parcel number: \_\_\_\_\_

Legal Description: \_\_\_\_\_

**Check here for information on Open/Closed/Expired permits. You will be notified by the Development Services of the findings. (This will NOT be included with our return letter to you). To follow up on this request please call: 727-942-5604**

Closing Date (if known): \_\_\_\_\_

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**Payment Information:**

Fee(s): \$11.00 per parcel (cash, check, credit card\* accepted). **\*A fee will be charged by our credit card processing center.**

If paying by credit card....you must first submit your request form and then contact our office at 727-942-5614 to complete the payment process.

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**Important Information:**

Prior to submitting this request, please verify with the Pinellas County Property Appraiser's office that the address is within the jurisdiction of the City of Tarpon Springs.

**INFORMATION:** Assessment searches will **NOT** be processed until paid. Also, please allow 3 to 5 business days for your request to be processed.