



**Public Works Department  
Office of the Director**

Tom Funcheon  
Public Works Director

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To: Mayor and Board of Commissioners

From: Tom Funcheon, Public Works Director

Date: October 3, 2017

Subject: Special Event – City of Tarpon Springs  
Maritime Gathering  
November 5, 2017

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**Recommendation:**

That the Mayor and Board of Commissioners approve the City of Tarpon Springs special event application for the “Maritime Gathering” on Sunday, November 5, 2017, and the temporary closure of Dodecanese Blvd. (Athens to Hope St.).

If a change in the event date is necessary due to inclement weather, the City Manager will authorize/designate a rain date.

**Background:**

This event has been approved by the Special Events Review Committee based on previous years’ events.

The hours of the event will be from 11:00 a.m. to 5:00 p.m. Set up will begin at 9:00 a.m. and cleanup will be completed by 7:00 p.m. This educational event will feature demonstrations and performances of maritime and music traditions.

All set-up and clean-up will be the event sponsors’ responsibility.

The sponsor has notified area businesses of this event.

Approval of this event authorizes the Sponsor/User the use of City property for said special event with the understanding that they must operate and carry out the needs and functions of the event within the confines and requirements established and approved by the Special Events Committee, the B.O.C and the Sponsor’s application on record.

City of Tarpon Springs  
Application for Special Events

Event Information:

Date of Application: May 4, 2017  
Name of Event: Maritime Gathering  
Date(s) of Event: November 5, 2017 Alternate Date(s):  
Hours of Event: 11am-5pm  
Set up/break down time needed: 9am to 11am; 5-7pm  
Type/Purpose of Event: maritime educational event

Location of Event (include map for parade/procession routes with assembly and disband points):  
Dodecanese Blvd. between Hope and Athens Streets

If Closure of a City Parking is needed, please check: Mother Meres  Tarpon Ave.  Orange St.  Court/Lemon   
Other: \_\_\_\_\_

Disposition of Proceeds: NA

Applicant Information:

Name of Organization: City of Tarpon Springs  
Registered Nonprofit Org.: Yes  No   
Organizations Address: \_\_\_\_\_  
Individual to Contact: Tina Bucuvalas (Telephone #) 937-1130, 916-0235 cell (email) tbucuvalas@ctstaff.us  
Alternative Contact: Diane Wood (Telephone #) 937-0686 (email) dwood@ctstaff.us

General Information:

Number of Vendors: 4 (Sponsor is required to keep a list of vendors, and must be able to produce upon request.)  
Location for Designated Vendor Parking (Please complete Vendor Designated Parking Form and attach to application): \_\_\_\_\_  
Approximate Number of Attendees: 2000 Entrance Fee: \$ 0  
Location for Attendee Parking: existing  
Will Private Security be Provided: Yes  No  Name of Private Company: \_\_\_\_\_  
Will the Following be Provided: Traffic Control: Yes  No  Crowd Control: Yes  No   
Will Music be Provided: Yes  No  Hours of Play: \_\_\_\_\_ Band: DJ:  Other: \_\_\_\_\_  
Type & Location of Toilet Facilities Sponge Docks public restrooms, Sponge Exchange restrooms

Tent or Other Structure: Yes  No  Type of Structure: 1 10x20 canopy, 4 10x10 tents

How will Structure be Secured: weights

Solid Waste Collection/Disposal: Yes  No  Dumpster:  Rolloff:  there will be very little waste—only 1 small food vendor, so available trash receptacles should be sufficient

If parade # of: Participants \_\_\_\_\_ Animals \_\_\_\_\_ Floats \_\_\_\_\_ Bands \_\_\_\_\_ Other \_\_\_\_\_

Amusement/Carnival Rides: Yes  No  Name of Company Providing Rides: \_\_\_\_\_

Types of Rides: \_\_\_\_\_ Is Diagram of Layout Attached: Yes  No

Will Food/Beverages be Served: Yes  No  Cooked on Site:  Catered:  Sold:  Given Away:

Will Alcoholic Beverages be Served: Yes  No  Type of Alcoholic Beverages: \_\_\_\_\_

*Event Sponsor is responsible to ensure that all food/alcohol vendors have all necessary licenses as required by the Department of Business and Professional Regulations, Division of Hotels & Restaurants and/or Division of Alcohol and Tobacco, Department of Health, Environmental Health Division or any other applicable State Agency.*

**Equipment/Miscellaneous (please check if needed):**

Barricades:  How many: Public Works/Police to determine

Cones:  How many: Public Works/Police to determine

Portable Stage:  Location: \_\_\_\_\_

Electricity Needed:  Where: area surrounding the Sponge Exchange entrance; on both sides of the street

Public Restrooms:  Hours of Opening/Closing: Near Docks

Street Banners:  Locations: \_\_\_\_\_

Additional City Trash Cans:

Directional Parking Signs:  Locations: \_\_\_\_\_

Other: \_\_\_\_\_

Is a check made payable to the City of Tarpon Springs for the Application Fee & Deposit Attached: Yes  No

If not, when will it be sent: \_\_\_\_\_

Is the Certificate of Insurance Attached: Yes  No  If not, when will it be sent: before date

I (we) agree that it is my (our) responsibility to cleanup after the conclusion of the special event: Yes  No

I (we) have read and completed this application and it is true and correct to the best of my (our) knowledge; I (we) have read the general instructions for this application and the City of Tarpon Springs Ordinance #88-25 and agree to conform with the provisions as set forth therein. I (we) understand that knowingly providing false information on the application shall automatically void the application and cancel the event.

[Signature]  
Signature of Applicant

5/4/17  
Date



**TO: Tarpon Springs Mayor and Board of Commissioners**  
**FROM: Tarpon Springs Merchants Association (TSMA)**  
**DATE: October 12, 2017**  
**TOPIC: City Sponsored Events**

**The Board of Directors of the Tarpon Springs Merchants Association had a constructive meeting with City staff to enhance and expand City sponsored events. The Board has no objections to the Maritime Festival special event application as it is written.**

**David Gauchman, President**  
**Dan Jenkin, Vice President**  
**Reggie Gibson, Secretary**  
**Stelios Migadakis, Treasurer**  
**Carol Rodriguez, Director**  
**Sherry Wendt, Director**  
**Sheri Wilken, Director**

**Tarpon Springs Merchants Association, P.O. Box 2793, Tarpon Springs, FL 34688**