



City of Tarpon Springs, Florida

City Clerk's Office
 P.O. Box 5004
 410 North Ring Avenue
 Tarpon Springs, Florida 34688-5004
 (727) 942-5614
 Fax (727) 942-5619

MEMORANDUM

BOC Meeting: DEC 5 2017

TO: HONORABLE MAYOR AND BOARD OF COMMISSIONERS

THROUGH: IRENE S. JACOBS, CMC, CITY CLERK & COLLECTOR *ISJ*

FROM: K. MICHELE MANOUSOS, CMC, DEPUTY CITY CLERK & COLLECTOR *KM*

SUBJECT: APPOINTMENT(S) – Planning and Zoning Board

Background: This office has been notified of the resignations of Al Parker, Regular Member; and Gabriella Pace, Alternate Member. As a note, Ms. Pace resigned after she was officially notified of her appointment in October 2017.

Board Options: APPOINT _____ * _____, to fill the unexpired term of AL PARKER, this term would expire October 1, 2019; AND APPOINT _____ * _____, as an Alternate Member, this term would expire October 1, 2019.

*Please select from the names below.

Current Board Applicants					
Applicant's Choice of Board					
Application Date	Name	1st Choice	2nd Choice	3rd Choice	CITIZENS ACADEMY Attendee
5/15/17	Melissa R. Vigil	Parks N Recreation	Budget Advisory	Planning & Zoning	
11/3/17	Justin A. Vessey	Planning and Zoning	Planning and Zoning	Planning & Zoning	
11/15/17	Kristy McUmbur	Heritage Preservation	Planning and Zoning		5th Citizens Academy
11/27/17	David Petrantoni	Code Enforcement	Planning and Zoning	Budget Advisory	

PLANNING AND ZONING BOARD MEMBERS

NAME	TERM	TERM DATE	CONTACT INFORMATION
Townsend Tarapani	1	10/01/2016-10/1/2019	434 Inness Drive C: 7274-365-7571 tarato@gmail.com
Al Parker	2 1	10/1/2016 - 10/01/19 10/1/2013 - 10/1/2016	1120 Gulf Oaks Dr., TS H: 727-937-9297 C: 727-709-3285 alparker49@yahoo.com
Merlin Seamon	2 1-Full	10/1/2017-10/1/2020 10/1/2014-10/1/2017	1161 Marina Drive, TS C-727-243-1493 merle@belleharbourmarina.com
Nils Hase	2 1-Full	10/1/2017-10/1/2020 10/1/2014-10/1/2017	124 Shaddock Street, TS H-727-945-1806 C-727-455-0723 Nils.Hase@cometusa.com
W. David Coyner	1-Full Alternate	10/01/2017-10/01/2020 05/02/2017-10/3/2017	618 Sugar Mill Rd. H: 727-942-3540 dcoyner50@gmail.com
Thomas Frain	1	10/1/2017-10/1/2020	624 Pent Street H:813-481-5044/B:727-567-6909 tfraim34689@icloud.com
Jim Stavropoulos	1	10/1/2017-10/1/2020	613 Charlotte Avenue B: 727-943-9082 JLSTAVRO@verizon.net
Gabrielle Pace	Alternate	10/1/2017-10/1/2019	700 S. Florida Avenue H: 941-779-8650 gabbypace@yahoo.com
<i>Filled unexpired term of Mr. Coyner</i>			

Updated - 10/6/2017

Michele Manousos

From: Heather Urwiller
Sent: Wednesday, November 29, 2017 8:52 AM
To: Michele Manousos; Irene Jacobs
Subject: FW: Resignation

Need another appointment for PNZ. This is a regular member. Thank You. Heather

From: Al Parker [mailto:alparker49@yahoo.com]
Sent: Tuesday, November 28, 2017 9:01 PM
To: Heather Urwiller <hurwiller@ctsfl.us>
Subject: Resignation

Heather, as much as I don't want to do this, I'm afraid that my job has gotten as such that trying to make the meetings has become almost impossible. I'm going to resign and let someone who can make the meetings and give the position the time that it deserves. I may come back once I retire and apply for another position at that time. I enjoyed the time I spent with the P&Z board and hope that I was able to contribute to the process.
Thanks AL Parker

Michele Manousos

From: Kim Yothers
Sent: Monday, November 13, 2017 11:33 AM
To: Irene Jacobs; Michele Manousos
Cc: Heather Urwiller
Subject: FW: City of Tarpon Springs' Planning and Zoning Board

Ladies,

Please see below. Gabrielle Pace has resigned from her position on the Planning and Zoning Board.

We would like to replace her as soon as possible so that we have a full Board.

What would I need to do to accomplish this task?

Thank you,



Kimberly Yothers
Planning and Zoning Coordinator
City of Tarpon Springs
Phone: (727)942-5611
Email: kyothers@ctsfl.us

From: Gabrielle Pace [mailto:gabbypace@yahoo.com]
Sent: Monday, November 13, 2017 10:49 AM
To: Kim Yothers <kyothers@ctsfl.us>
Subject: Re: City of Tarpon Springs' Planning and Zoning Board

Hello Kim,

I apologize that you did not receive my previous email. Unfortunately I am unable to serve as I will be relocating within the next few months. At this time I resign my position.

Thank you again for the opportunity.

Gabrielle Pace

From: Kim Yothers <kyothers@ctsfl.us>
To: "gabbypace@yahoo.com" <gabbypace@yahoo.com>
Sent: Monday, November 13, 2017 10:42 AM
Subject: City of Tarpon Springs' Planning and Zoning Board

Ms. Pace,

I want to thank you for your interest in serving on the City of Tarpon Springs' Planning and Zoning Board.

As I understand it, based on our telephone conversation last week, you are unable to serve due to personal reasons.

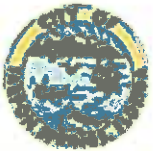
In order for our department to request a new member, we need a formal resignation, in writing from you.

If you in fact, wish to resign from your appointment to the City of Tarpon Springs' Planning and Zoning Board, please provide a written statement as such.

If you are able to serve, please let me know that as well and I will work with you on the process of being sworn in and serving at our next meeting.

If you have any questions, please let me know.

Regards,



Kimberly Yothers
Planning and Zoning Coordinator
City of Tarpon Springs
Phone: (727)942-5611
Email: kyothers@ctsfl.us

MAY 15 2017

City Clerk's Office
City of Tarpon Springs



Application for Service on a City Committee or Board

NAME: Melissa R. Vigil
 ADDRESS: 1411 Fox Run Cir Tarpon Springs FL 34689
 HOME PHONE: 727-831-7412 BUSINESS/CELL PHONE: '
 DATE OF BIRTH: Sept 15th, 1976 EMAIL ADDRESS: mitzarvigil@gmail.com
 DRIVERS LICENSE NUMBER: _____
 ARE YOU A CITY RESIDENT? YES: NO: _____
 HOW LONG HAVE YOU BEEN A CITY RESIDENT? 17 years

LIST PERSONAL REFERENCES: TELEPHONE NUMBERS:
 1 John Ieto 727-942-0610
 2 Jimmy Kolianos 727-741-2132

(PLEASE NOTE: All applicants may be subject to a background check. Also, if appointed to certain boards you will be required to complete and file a Financial Disclosure Form, per Florida Statute)

LIST THREE BOARDS YOU ARE INTERESTED IN SERVING ON, AND REASONS WHY YOU ARE INTERESTED IN PARTICIPATING ON THESE BOARDS: (List in order of preference)

- 1 BOARD: Park & Recreation INTEREST LEVEL: High
I would love to take part of the joys and
outs of summing this. I have been part of JK Spingers
- 2 BOARD: Budget Advisory INTEREST LEVEL: Medium
I have a BA in Business Finance and
feel I may be utilized here.
- 3 BOARD: Planning & Zoning INTEREST LEVEL: Low
would be interesting to learn this area

(Continued)

ARE YOU AVAILABLE TO ATTEND EACH MONTH ON A REGULAR BASIS OR ON AN EMERGENCY BASIS AS NEEDED? (See Attached List of Board Meeting Times)

YES: X NO: _____

EXPAND ON YOUR FORMAL EDUCATION/PROFESSIONAL BACKGROUND AND HOW IT RELATES TO THE WORK OF THE BOARD(S) YOU HAVE LISTED.

Worked with JR Spongers for 4 years, have a BA in Business Finance

DETAIL YOUR EXPERIENCE WORKING WITHIN A COMMITTEE STRUCTURE:

Board of Directors with Tarpon JR Spongers, Payroll advisory board with Hilton

DETAIL YOUR EXPERIENCE IN ARTICULATING A COMPLEX THOUGHT IN A PUBLIC FORUM:

Have spoken at BOC meetings for several issues in Tarpon Community.

DO YOU SEE ANY REAL OR PERCEIVED CONFLICT OF INTEREST BETWEEN YOUR OCCUPATION/ BUSINESS INTEREST AND THE WORK OF THE BOARDS YOU HAVE LISTED?

YES: _____ NO: X

IF YES, PLEASE EXPLAIN:

SIGNATURE:

Melvin R. Virgil

DATE:

May 10th, 2017

(Please return completed application to the City Clerk's Office)

Mailing Address:

City of Tarpon Springs
Attn: City Clerk's Office
P.O. Box 5004
Tarpon Springs, FL 34688-5004

or

Physical Address:

410 N. Ring Avenue

or

E-Mail Address:

Cityclerk1@ci.tarpon-springs.fl.us

Received

NOV 03 2017

City Clerk's Office
City of Tarpon Springs



Application for Service on a City Committee or Board

NAME: Justin A. Vessey
 ADDRESS: 467 Briland Street
 HOME PHONE: 727-600-2306 BUSINESS/CELL PHONE: _____
 DATE OF BIRTH: 03 05 68 EMAIL ADDRESS: JustinVessey@aol.com
 DRIVERS LICENSE NUMBER: _____

ARE YOU A CITY RESIDENT? YES: X NO: _____

HOW LONG HAVE YOU BEEN A CITY RESIDENT? 17 yrs

LIST PERSONAL REFERENCES: TELEPHONE NUMBERS:
 1 Officer Gasson Tarpon Springs Police
 2 Paul Smith of Tarpon Public Works

(PLEASE NOTE: All applicants may be subject to a background check. Also, if appointed to certain boards you will be required to complete and file a Financial Disclosure Form, per Florida Statute)

LIST THREE BOARDS YOU ARE INTERESTED IN SERVING ON, AND REASONS WHY YOU ARE INTERESTED IN PARTICIPATING ON THESE BOARDS: (List in order of preference)

1 BOARD: Planning Zoning INTEREST LEVEL: high
As a licenced building contractor this is where my skills and interest lie.

2 BOARD: Planning Zoning INTEREST LEVEL: High
I believe Tarpon must look towards a future of sustainable construction and development.

3 BOARD: Planning Zoning INTEREST LEVEL: High
I am certain I can help the City Development team make better decisions regarding sustainable (green) development and move towards renewable energy programs.

(Continued)

ARE YOU AVAILABLE TO ATTEND EACH MONTH ON A REGULAR BASIS OR ON AN EMERGENCY BASIS AS NEEDED? (See Attached List of Board Meeting Times)

YES: X NO: _____

EXPAND ON YOUR FORMAL EDUCATION/PROFESSIONAL BACKGROUND AND HOW IT RELATES TO THE WORK OF THE BOARD(S) YOU HAVE LISTED.

I have a Bachelor of Science in Business Administration emphasizing sustainable construction & development techniques.

DETAIL YOUR EXPERIENCE WORKING WITHIN A COMMITTEE STRUCTURE:

I was a regular member and 2 term president (chair) of the Code Enforcement Board.

DETAIL YOUR EXPERIENCE IN ARTICULATING A COMPLEX THOUGHT IN A PUBLIC FORUM:

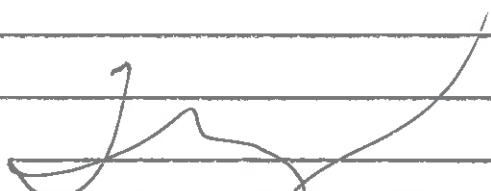
As Chair of the Code board I regularly (on tape) articulated complex thought and directed quasi-judicial arguments and issues.

DO YOU SEE ANY REAL OR PERCEIVED CONFLICT OF INTEREST BETWEEN YOUR OCCUPATION/BUSINESS INTEREST AND THE WORK OF THE BOARDS YOU HAVE LISTED?

YES: _____ NO: X

IF YES, PLEASE EXPLAIN:

SIGNATURE:



DATE:

11-3-2017

(Please return completed application to the City Clerk's Office)

Mailing Address:

City of Tarpon Springs
Attn: City Clerk's Office
P.O. Box 5004
Tarpon Springs, FL 34688-5004

or

Physical Address:

410 N. Ring Avenue

or

E-Mail Address:

Cityclerk1@ci.tarpon-springs.fl.us

Received

NOV 15 2017



City Clerk's Office
City of Tarpon Springs

Application for Service on a City Committee or Board

Citizen's Academy
Graduate Oct '17

NAME: Kristy McUmbler

ADDRESS: 1114 Flying Fish Lane, Tarpon Springs, 34689

HOME PHONE: 407-341-4487 BUSINESS/CELL PHONE: _____

DATE OF BIRTH: 7-22-69 EMAIL ADDRESS: KristyMcUmbler@gmail.com

DRIVERS LICENSE NUMBER: See Attached

ARE YOU A CITY RESIDENT? YES: YES NO: _____

HOW LONG HAVE YOU BEEN A CITY RESIDENT? April 2017

LIST PERSONAL REFERENCES: TELEPHONE NUMBERS:

1 Jill & Doug Natoce (740) 404-2740

2 Jennifer Greenwald (914) 645-7850

(PLEASE NOTE: All applicants may be subject to a background check. Also, if appointed to certain boards you will be required to complete and file a Financial Disclosure Form, per Florida Statute)

LIST THREE BOARDS YOU ARE INTERESTED IN SERVING ON, AND REASONS WHY YOU ARE INTERESTED IN PARTICIPATING ON THESE BOARDS: (List in order of preference)

1 BOARD: Heritage Preservation Board INTEREST LEVEL: 1st Choice
 I have participated in the Citizen's Academy and really love the old history of Tarpon Springs. I have lived in many places and I believe the small town feeling of Tarpon Springs should be preserved and revived.

2 BOARD: Planning & Zoning Board INTEREST LEVEL: 2nd Choice
 I think the Planning & Zoning Board has an most important role in the growth and future of Tarpon Springs. I am very interested in learning about the process, codes and rules regarding the city planning.

3 BOARD: _____ INTEREST LEVEL: _____

(Continued)

ARE YOU AVAILABLE TO ATTEND EACH MONTH ON A REGULAR BASIS OR ON AN EMERGENCY BASIS AS NEEDED? (See Attached List of Board Meeting Times)

YES: Yes NO: _____

EXPAND ON YOUR FORMAL EDUCATION/PROFESSIONAL BACKGROUND AND HOW IT RELATES TO THE WORK OF THE BOARD(S) YOU HAVE LISTED.

I have a Bachelor in Fine Arts degree, which I believe will help in the Heritage Preservation Board. While working for DataKey Consulting, I coordinated monthly CEO Advisory Board Meetings for 6 different diverse groups. My professional background is diverse, which displays my flexibility and interest in learning.

DETAIL YOUR EXPERIENCE WORKING WITHIN A COMMITTEE STRUCTURE:

In the past, I have working on volunteer committees, such as the PTA Executive Board. I have participated in Girl Scout committees. I understand the importance of working together, trusting the processes and following the rules.

DETAIL YOUR EXPERIENCE IN ARTICULATING A COMPLEX THOUGHT IN A PUBLIC FORUM:

I have not had many opportunities to express a complex thought in a public forum. However, I am able to express my thoughts in a clear and concise manner.

DO YOU SEE ANY REAL OR PERCEIVED CONFLICT OF INTEREST BETWEEN YOUR OCCUPATION/ BUSINESS INTEREST AND THE WORK OF THE BOARDS YOU HAVE LISTED?

YES: _____ NO: No

IF YES, PLEASE EXPLAIN:

SIGNATURE:



DATE:

11/9/17

(Please return completed application to the City Clerk's Office)

Mailing Address:

City of Tarpon Springs
Attn: City Clerk's Office
P.O. Box 5004

or

Physical Address:

410 N. Ring Avenue

or

E-Mail Address:

Cityclerk1@ctsfl.us

Tarpon Springs, FL 34688-5004

Kristy McUmbur

1114 Flying Fish Lane Tarpon Springs, FL 34689
407-341-4487, KristyMcUmbur@gmail.com

Key Skills

Reliable, Organized, Flexible, Detail Oriented
Creative, Design, Artistic Vision
Excellent Leadership and Problem Solver

MS Excel, Word and PowerPoint on PC and MAC
Survey Monkey, Wix, Weebly, Batchbook
Smartsheet, SwitchPitch, Facebook, LinkedIn

Experience

- **Innovation Associate, N³ Innovation, San Jose, CA** **January 2016 - Present**
Expertise in dashboard development, executive reporting, proactively managing project metrics, priorities, timelines, milestones. I conduct market research and startup sourcing, to partner large corporations with startup companies. I also create market awareness for N³ Innovation, utilizing various social media and customer engagement platforms including newsletters.
- **Freelance Communication & Web Designer** **April 2012 - Present**
Create websites using Wix.com, including graphics, images, text, links, and blog updates. Design and produce flyers, programs, surveys and communication documents using Word, PowerPoint programs and surveymonkey.com.
- **Communications Specialist, DataKey Consulting, Mt. Kisco, NY** **April 2012 - January 2017**
Coordinated monthly CEO advisory board meetings for 6 diverse groups. Managed client database, designed/produced flyers, and communication documents. Created new websites for business adventures, developed content and maintained websites and social media sites.
- **Administrator, Coldwell Banker, Orlando, FL** **September 2013 - November 2014**
Generated new energy for a Real Estate Team that focuses on online websites, marketing and communication with existing and potential new clients. Updated real estate websites, with current material. Created self-promoting documents for agents to take on showing and listing appointments.
- **Preschool Assistant Teacher, Christ the King Preschool, Orlando, FL** **August 2005 - June 2012**
Responsible for daily class activities and safety of children. Prepared crafts, filed student work, assisted teacher in small and large group settings, consulted with parents.
- **School Volunteer, Elementary, Middle & High Schools, Orlando, FL** **August 2001 - Present**
PTA Membership Chairperson - Created a membership drive plan, developed forms and maintained member records using Excel, kept confidential information. Applied for National and Local PTA awards. SLE was awarded Best New Elementary School PTA 2006-2007, among other awards.
PTA Spirit Wear Chairperson - Designed and sourced school wide spirit items, such as shirts, stadium seats, consumable items, etc. Created order forms, kept inventory accurate and completed purchases.
- **Leadership- Girl Scout Leader for Senior troop** **2008 - Present**
Lead activities to earn a range of badges and honors. Organized and directed field trips including overnight trips to Girl Scout Camps. Supervised management of Troop funds, including annual cookie sales. Awarded Outstanding Leader 2011 for Dr. Win Service Unit, Citrus Council.

Education

Smartsheet Specialist, completing the Smartsheet Academy training in Seattle, WA
Rochester Institute of Technology, Rochester, NY 1991

2015

Bachelor of Fine Arts in Photography
Associate in Science



Received

NOV 27 2017

City Clerk's Office
City of Tarpon Springs

Application for Service on a City Committee or Board

NAME: David Petrantoni

ADDRESS: 1540 Riverside Dr.

HOME PHONE: 727-599-5887 BUSINESS/CELL PHONE: _____

DATE OF BIRTH: 03/02/1991 EMAIL ADDRESS: dpetrantoni9@gmail.com

DRIVERS LICENSE NUMBER: _____

ARE YOU A CITY RESIDENT? YES: X NO: _____

HOW LONG HAVE YOU BEEN A CITY RESIDENT? ~12 years

LIST PERSONAL REFERENCES:

TELEPHONE NUMBERS:

- | | | |
|---|-------------------|--------------|
| 1 | Townsend Tarapani | 727-365-7571 |
| 2 | Louie Pappas Sr. | 727-466-8819 |

(PLEASE NOTE: All applicants may be subject to a background check. Also, if appointed to certain boards you will be required to complete and file a Financial Disclosure Form, per Florida Statute)

LIST THREE BOARDS YOU ARE INTERESTED IN SERVING ON, AND REASONS WHY YOU ARE INTERESTED IN PARTICIPATING ON THESE BOARDS: *(List in order of preference)*

1 BOARD: Code Enforcement Board INTEREST LEVEL: 1

As a life long student of public policy, I have great interest in gaining first hand experience in how the intricate details of code enforcement and planning/zoning are discussed and implemented, and how these actions can shape the development of a community.

2 BOARD: Planning & Zoning Board INTEREST LEVEL: 2

As a life long student of public policy, I have great interest in gaining first hand experience in how the intricate details of code enforcement and planning/zoning are discussed and implemented, and how these actions can shape the development of a community.

3 BOARD: Budget Advisory Board INTEREST LEVEL: 3

A municipality's budget is an immensely important component of it's long term development and I would be thrilled to participate in the process of crafting it.

(Continued)

ARE YOU AVAILABLE TO ATTEND EACH MONTH ON A REGULAR BASIS OR ON AN EMERGENCY BASIS AS NEEDED? (See Attached List of Board Meeting Times)

YES: NO:

EXPAND ON YOUR FORMAL EDUCATION/PROFESSIONAL BACKGROUND AND HOW IT RELATES TO THE WORK OF THE BOARD(S) YOU HAVE LISTED.

~~In regards to the relevance of my formal education, I've earned a bachelors and masters in Political Science/Public Policy from Florida State University. In a professional capacity, I've worked with the City of Miami to enhance institutional support for the city's military veteran population by designing and implementing capacity building & outreach programs.~~

DETAIL YOUR EXPERIENCE WORKING WITHIN A COMMITTEE STRUCTURE:

~~I serve as the VP of the Pinellas Young Democrats and as a founding member of the youth ministry as St. Mary's Our Lady of Grace Catholic Church and serve on it's executive board.~~

DETAIL YOUR EXPERIENCE IN ARTICULATING A COMPLEX THOUGHT IN A PUBLIC FORUM:

~~As a leader of an AmeriCorps team, I presented an our annual organizational overview, including our planned budget and upcoming initiatives, to a forum consisting of local business leaders, city officials, and Miami Dade College board members. After this initial sitdown, my team and I would follow up subsequent meetings.~~

DO YOU SEE ANY REAL OR PERCEIVED CONFLICT OF INTEREST BETWEEN YOUR OCCUPATION/ BUSINESS INTEREST AND THE WORK OF THE BOARDS YOU HAVE LISTED?

YES: NO:

IF YES, PLEASE EXPLAIN:

n/a

SIGNATURE:

DATE: 11/27/17

(Please return completed application to the City Clerk's Office)

Mailing Address:

City of Tarpon Springs
Attn: City Clerk's Office
P.O. Box 5004
Tarpon Springs, FL 34688-5004

Physical Address:

410 N. Ring Avenue

E-Mail Address:

Cityclerk1@ctsf.us

or

or