



Project Administration Department

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Memorandum

Date: July 6, 2017

To: Mark LeCouris, City Manager

From: Bob Robertson, Project Administration Department Director

Subject: Project Status Update - July 11, 2017 BOC Meeting

As requested, I will present a summary of selected projects that are currently being managed or overseen by the Project Administration Department at the July 11, 2017 Board of Commissioners Regular Session. There are more than 40 projects currently managed or overseen by the Department. Of these, I will highlight a few of the key projects such as the Anclote River Dredge, Athens and Hope Street Improvements, Tarpon Sewer Phase 3, South Spring Boulevard Sidewalk, and others.

For your reference, a comprehensive list of the projects currently being managed by the Department is attached along with a brief current status update of each. Please note that this list identifies projects currently managed by the Project Administration Department and is not a comprehensive list of all projects underway in the City.

Project Status Summary

Project Administration Department

Updated July 7, 2017

	<i>Project Name</i>	<i>Status</i>		<i>Description and Notes</i>	<i>Project Budget</i>
		<i>Current Task¹</i>	<i>Task % Complete</i>		
1	Anclote River Dredge	EDP	5%	ACE has begun preliminary engineering work (geotech) using their own funds awaiting US Congressional approval of funding agreement between ACE and City, City to reimburse ACE up to \$300k using County contribution. City seeking State funding for spoils site lease, Dredge funding budget process initiating.	n/a
2	Community Gardens, Ring Ave.	IDB	75%	design and construction underway, fence coming, quote rec'd, \$5700 approx, 7/16 install date for new fences	\$ 10,000
3	Sunset Beach Phase 2	SD	50%	Additional Stabilization required - new TWO pending to be discussed with Cardno	n/a
4	Richard Ervin Park	CN	80%	park upgrades, PW to install remote access gate - electric now available onsite	\$ 17,000
5	Highland Nature Park	IDB	15%	park upgrades - pathways under construction (internal)	\$ 10,000
6	Library Renovations	FS	10%	upgrades and renovations- conceptual design will be next step ~6wks to complete	n/a
7	Ring Ave. Parking Lot	CN	0%	New parking lot - out to bid - pre bid meeting pending	\$ 500,000
8	Docks-Downtown Walkable Zone, Phase 1: Athens St. Sidewalks and Curbs (Cross to Mill)	CN	0%	new walkable zones - add and repair sidewalks, repair curbs, no asphalt paving - waiting for signed contract to start - expected to be finished before fall season	\$ 67,000
9	Docks-Downtown Walkable Zone, Phase 2: Athens St. Sidewalks and Curbs (Mill to Grand)	SD	50%	new walkable zones - add and repair sidewalks, repair curbs, no asphalt paving - will use savings from Cross to Mill	\$ 117,200
10	Docks-Downtown Walkable Zone, Phase 3: Hope St. Sidewalks and Curbs (Dodecanese to Grand)	SD	50%	add and repair sidewalks, repair curbs, no asphalt paving -	\$ 175,800
11	Court St. Parking	IDB	90%	upgrades for parking spot designations - internal meeting with PW pending... still pending - need to set up meeting with PW and PAD	\$ 40,000
12	Meres Blvd, Segment B (Disston to US19)	SD	100%	City's portion of Mango/Meres upgrades - EOR authorization limit reached, issuing TWO/PO to ACE - Phase I Env. Underway	\$ 750,000
13	Meres Blvd, Segment C (Safford to Disston)	EDP	90%	Developer's portion of Meres upgrades	n/a
14	Marina Dredge	EDP	75%	Marina dredge and improvements - permitting underway	n/a
15	Marina Docks	CN	0%	out to bid for piling jackets and deck board replacements - check with Joe R.	\$ 65,000
16	Lake Tarpon Sewer Phase 3	CN	0%	Sewer system expansion in Lake Tarpon Sewer, BOC approved. Procurement to get contracts signed, ready to start construction	\$ 1,194,735
17	South Spring Blvd, Whitcomb Bayou Shoreline Sidewalks Feasibility Study	EDP	80%	evaluation of pedestrian transportation alternatives - Engineer estimates ~\$2M. - need to evaluate other alternatives. 7/6 meeting with Cardno to review study	n/a

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18	Meres Crossing Apartments	EDP	30%	Developer project - RRR meeting with Anthony and Developer 6/21	n/a
19	RW Tank and PS at Golf Course	Complete	99%	new tank and pump station at golf course for reclaimed water - Preparing closeout docs and final SWFWMD billing - closeout docs submitted for final reimbursement	\$4.4M
20	Spruce Street Extension	EDP	90%	street extension with water line upgrades, waiting for bid docs from Cardno - should be able to bid by mid July	n/a
21	Bayshore Heights Development	IDB	50%	SW check valve to be investigated via CCTV - might be next Tuesday - appears to be functioning	n/a
22	Westwinds/Grassy Pointe RW Dist. Project	EDP	40%	RW distribution expansion, includes transmission line on Alt-19 and Terrace Road, reviewed alignment drawings - walked routes, King revising drawings, to be shared on City Website when complete. - possible split micropave costs pw/ps	n/a
23	Ring Ave Brick Streets	EDP	100%	re-bricking streets - out to bid	\$ 362,504
24	Cedar St. Brick Street	EDP	40%	re-bricking streets	\$ 53,115
25	Lemon and Shaddock St. Brick Street	EDP	25%	re-bricking streets	
26	Levis Safety corridor	IDB	20%	school safety corridors, new or updated sidewalks, tree trimming etc. - gary recommends pushing this one, should be done this summer before school starts in the fall. Cheryl to put in work requests. - pending	n/a
27	Ring/Pine City Hall Parking lot	IDB	50%	New City Hall Parking lot, recent property purchase, purchase complete, cost estimates pending for construction, fencing \$2300. install date 7/19 for fencing	n/a
28	Gulf Road Landscaping	CN	10%	stakes on site, to be investigated by Derek - underway	n/a
29	Pool Project	EDP	20%	City paying for design and construction of pool to be located at Tarpon High School. Project seems to be back on track - recd amendment draft from School, to be reviewed	n/a
30	Alt-19 improvements	EDP	15%	FDOT electronic message board upgrades, cameras, and lighting. Need to follow up on getting plan set. Sent us a link, but unable to get a complete set - Derek to print, Gary to review with Mark - plans received, Gary marking them up.	n/a
31	GIS Water Distribution	IDB	25%	updating potable water GIS database and Water Gems hydraulic model, city has model files now	\$ 238,765
32	Rec Center Showers/Bathrooms	CN	5%	adding 2 shower facilities and renovating existing restrooms - working on bid docs - cheryl helping Derek, Rhonda coordinating with Derek	n/a
33	Cultural Center Window Replacement/Renovation	EDP	40%	similar to City Hall renovation project - might be on hold, check with Tom	n/a

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34	City Hall Auditorium Dais	EDB	90%	replacement and upgrade of Commission Dais - design build seems to be best approach... Jay OK with approach, Cardno ok'd the approach, early July to get final plans from Cardno	n/a
35	ROWF Duke Wells	SD	90%	addition of 3 new wells to feed the ROWF - city sent scope comments back to TT - TT to design	n/a
36	Pipeline Transfer from Duke	EDP	50%	possible transfer of existing 14-inch steel pipe from Duke to City for potential raw water supply use - TT evaluating taking US19 section only.	n/a
37	Code Enforcement - Naviline Coordination	IDB	20%	Derek working with Gassen and IT to set up Naviline to centrally track all customer issues Derek will work with Gassen	n/a
38	Seabreeze Drive Sewer Project - Engineering	SD	0%	Evaluation of sewerage alternatives for seabreeze drive -Bob to talk with King	\$ 250,000
39	Wendys construction site work oversight	CO	20%	Derek to assist Building with const. oversight	n/a
40	Burger King/Office Depot Site work oversight	CO	20%	Derek to assist Building with const. oversight	n/a
41	McDonalds renovations	CO	10%	Derek to assist Building with const. oversight	n/a
42	Cypress Trails oversight	CO	50%	Derek to assist Building with const. oversight	n/a
43	City Hall auditorium blinds	Complete	100%	still a few warranty issues pending, minor. Currently working ok	n/a
44	Meritage repayment	Complete	100%	reimbursement for developer installed lift station, slip lining, water line, and rW line, invoice requested from Meritage, still not received. PD 6/28/2017	\$ 376,686
45	Pinellas Ave Water Line	Complete	100%	new 16-inch PW transmission line on Alt 19	n/a
46	Fire Station 71	Complete	100%		n/a
47	City Hall Windows and Doors	Complete	100%		n/a
48	City Hall Landscaping	Complete	100%	drainage improvements to precede final landscaping	n/a
49	Elfer's Spur Pinellas Trail	Complete	100%	Pinellas Trail Repairs north of live oak, County crews completing the work with City Assistance, county to finish within 3 wks - completed and open - there is a concern that matting is separating from curb... now has been fixed	n/a
50	Sunset Beach Phase 1	Complete	100%	boat ramp dredge	n/a

Notes:

1. IDP = Internal Design & Permitting, IDB = Internal Design/Build, EDP = External Design & Permitting, FS = Feasibility Study, CN = construction, SD = Scope Development