

**THERE'S SNOW PLACE LIKE TARPON SPRINGS**  
**VENDOR APPLICATION AND INFORMATION**  
**(PLEASE READ ALL PAGES IN THEIR ENTIRETY)**

There's Snow Place Like Tarpon Springs is an annual Christmas event that includes falling snow, carriage and hayrides, a boat parade, visits with Santa, Christmas themed movies, food, vendors and street entertainers. Stores and restaurants within the event area will be open.

**DATE AND TIME OF EVENT:** December 7, 2018 and runs from 5-10 pm. The event will be held Downtown Tarpon Springs on Tarpon Avenue from Ring Street to the Bayou.

**APPLICATION / AGREEMENT:** You will be provided a 10' x 10' space. If you need a bigger space, then please make sure you indicate this on the application. If there is a specific location you would or would not like to be, please mark this on the application and we will do our very best to accommodate you. Materials cannot extend beyond the assigned space. **Vendors may not conduct sales outside of their designated area (no walking around with your goods!!)**. Only one vendor is permitted per space, no sharing. Make sure your space will be lit sufficiently. We highly recommend LED lights.

Vendors need to provide their own tent, tables, chairs, displays, extension cords (if power is ordered), etc. The canopy must fit within the space provided by the event and be able to withstand the weather conditions. Vendor is responsible for any damages caused and space must be staffed at all times. We recommend bringing four (4) 25 lb. weights for your tent in cases where it's windy.

Tents must be labeled fire resistant. If not labeled, the Fire Marshall will not allow the canopy to be used. It is required that all vendors have an ABC fire extinguisher (this is per the City Fire Marshall and the State). It is mandatory that all food vendors have adequate fire extinguishing equipment (ABC & K) with current certification tags. New extinguishers do not come with the certification! Class K extinguishers are required for booths if fryers are used. This is also per the City Fire Marshall and the State.

**SPACE ASSIGNMENTS:** Space is limited and all spaces will be assigned. Christmas or holiday themed goods are highly encouraged. **The event sponsor can make no guarantee of location.** Similar vendors may be accepted, however, every effort will be made to keep a reasonable distance between vendors selling similar items. Sales will be restricted to those items listed on your approved application. The sale of fire arms, alcohol, obscene materials, stolen merchandise, illegal paraphernalia or other items that are unlawful or not pre-approved by the event sponsor, are forbidden. Please keep in mind that this is a family event.

**APPLICATION AND FEES:**

Standard Retail Space (10' x 10')	\$ 50.00
Double Retail Space (10' x 20')	\$ 75.00
Food Vendor Space (10' x 10')	\$150.00
Double Food Vendor Space (10' x 20')	\$200.00
Triple Food Vendor Space (10' x 30')	\$250.00

**APPLICATION AND FEES** (continued)

Food Truck Space (10' x 10') Space	\$200.00
Double Food Truck Space (10' x 20')	\$250.00
Triple Food Truck Space (10' x 30')	\$300.00

**POWER (PLEASE SEE BELOW)**

**ALL APPLICATIONS MUST BE ACCOMPANIED WITH PAYMENT.** Fees are **NON-REFUNDABLE.** The event is held rain or shine unless we deem it necessary to cancel due to severe weather. **There will be no refunds or credits for failure to show up, bad weather or cancellation.** **YOU MUST INDICATE ON SECOND PAGE OF THE APPLICATION EVERYTHING THAT YOU ARE SELLING THIS IS VERY IMPORTANT FOR ANY FOOD VENDOR OR FOOD TRUCK – WHATEVER YOU LIST AS YOUR MENU IS WHAT YOU ARE TO SELL. IF YOU CHANGE YOUR MENU PRIOR TO THE EVENT, YOU MUST NOTIFY US AS TO WHAT YOU ARE SELLING.**

**POWER:** **CITY POWER WILL NOT BE AVAILABLE FOR THIS EVENT.** This is due to the City decorating the light poles and will be using the power. Your options are to bring your own generator (must be one of the new, quiet models) or we highly encourage each vendor to be self-sufficient (battery, solar, etc). The Merchant's Association does have generators that can be rented out on a first come/first serve basis for a \$20 rental fee. If you absolutely need to rent one, please make sure you indicate this on the application form. We will do our very best to accommodate your request. If you use of the Merchants Association's generators, you must provide your own extension cord (20'-25' or longer). **IT IS VERY IMPERATIVE THAT YOU PROVIDE YOUR OWN POWER SOURCE!!**

**SECURITY:** Vendors are fully responsible for their own personal property. The City of Tarpon Springs, the Tarpon Springs Merchants Association or any other sponsor of the event will NOT assume liability for any losses.

Vendors must comply with local laws and regulations. Anyone not conducting business in a professional manner or that is found to be in non-compliance, may be removed or have their participation limited or discontinued during the event. Requests by state, county or city employees, event staff and volunteers must be adhered to.

**SET UP AND BREAK-DOWN: THE ROADS WILL BE CLOSED AT 2:00 PM. YOU WILL RECEIVE AN EMAIL PRIOR TO THE EVENT WITH YOUR SPACE LOCATION AND SET UP INSTRUCTIONS. YOU WILL HAVE UNTIL 4:30 PM TO BE COMPLETELY SET UP. FOOD TRUCKS AND FOOD TRAILERS MUST ARRIVE EARLY. UNLOAD YOUR VEHICLE AND PARK BEFORE SETTING UP. VENDORS MUST REMAIN OPEN THE ENTIRE DURATION OF THE EVENT. NO VENDOR MAY BEGIN BREAK-DOWN BEFORE 10:00 PM!** At 10:00 pm please

**PAGE 3**

completely break-down and pack up your belongings **BEFORE** bringing your vehicle inside the event. Vendors are responsible for set-up and break-down of their canopies and displays. **YOU ARE RESPONSIBLE FOR REMOVING YOUR TRASH! DO NOT LEAVE ANY COOKED FOOD BEHIND.** Due to the layout of the area, you may have limited access to your space. Please be prepared to bring your things in by cart, if necessary.

**VENDOR PARKING:** Vendors may park in any designated public parking area or street parking on a first come – first served basis.

**RAIN OR SHINE:** The City of Tarpon Springs and the Tarpon Springs Merchants Association may change, adjust the hours or days of the event or cancel the event due to forces of nature or occurrences beyond our reasonable control. Such changes will not be considered a breach of contract nor constitute grounds for a refund.

**SALES TAX:** Each vendor is responsible for collecting and paying applicable sales tax. Pinellas County tax rate is 7%.

**RETURNED CHECKS:** Any vendor fee check that is returned to our bank will be charged a \$25 band fee in addition to the replacement of the returned check.

**THERE'S SNOW PLACE LIKE TARPON SPRINGS  
VENDOR APPLICATION  
(PLEASE PRINT LEGIBLY)**

FULL NAME \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

EMAIL \_\_\_\_\_

TELEPHONE #1: \_\_\_\_\_ ALTERNATE OR CELL \_\_\_\_\_

Fees: (Please check applicable rate & indicate number of spaces needed)

_____ Standard Retail Space (10' x 10')	\$ 50.00
_____ Double Retail Space (10' x 20')	\$ 75.00
_____ Food Vendor Space (10' x 10')	\$150.00
_____ Double Food Vendor Space (10' x 20')	\$200.00
_____ Triple Food Vendor Space (10' x 30')	\$250.00
_____ Food Truck Space (10' x 10') Space	\$200.00
_____ Double Food Truck Space (10' x 20')	\$250.00
_____ Triple Food Truck Space (10' x 30')	\$300.00
_____ Generator Rental	\$ 20.00

Total Enclosed: \$ \_\_\_\_\_

**\*\*FOOD TRUCK - total Length of vehicle (including hitch if applicable)**

**\*\*FOOD VENDOR - what does set up consist of (tent, trailer, etc) and total length (including hitch if applicable) \_\_\_\_\_**

Please return completed application (**2 pages**) and check/money order made payable to TSMA, P O Box 2793, Tarpon Springs, FL 34688. **We do not accept credit cards.** You can also drop your application and payment off at Gallery of Fun Finds which is located at 20 Hibiscus Street (downtown Tarpon). Please place in a sealed envelope and drop in white mailbox by the door. Store is closed but mailbox is checked frequently. Please direct any questions to Reggie Gibson at [tarponspringsflorida@gmail.com](mailto:tarponspringsflorida@gmail.com) or call 727-543-1593 (cell).

*I acknowledge that I have read and fully understand the attached rules & agreement:*

Signature \_\_\_\_\_ Date \_\_\_\_\_

**\*\*PLEASE LIST EVERYTHING THAT YOU WILL  
BE SELLING (ESPECIALLY FOOD VENDORS).  
IF YOU CAN PROVIDE PICTURES, PLEASE  
EMAIL TO EMAIL ADDRESS ABOVE.\*\***