



CITY OF TARPON SPRINGS, FL

Procurement Services

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MEMORANDUM

TO: Honorable Mayor and Board of Commissioners
THRU: Jay Jackus, CPPO, CPPB, Procurement Services Director *JJ*
FROM: Cathy Morgan, CPPO, CPPB, Senior Procurement Analyst *CM*
DATE: 06/20/2017
SUBJECT: Award File No. 170136-C-CM Sod Materials and Services (Co-op), Pinellas County Contract No. 167-0120-B(PF)

RECOMMENDATION:

Award File No. 170136-C-CM, Sod Materials and Services (Co-op), Pinellas County Contract No. 167-0120-B(PF) to Sunbelt Sod & Grading Co. and Tom's Sod Service in an estimated annual amount of \$35,000 effective from date of award through May 22, 2022 for City wide use. Purchase orders will only be issued against approved budgets.

BACKGROUND:

On May 23, 2017, Pinellas County administratively awarded a cooperative contract for Sod Materials and Services to Sunbelt Sod & Grading Co. and Tom's Sod Services. This cooperative bid included the requirements for Tarpon Springs.

The purpose of this contract is to provide sod materials and services. This contract is for a five (5) year period with unit prices adjustable at twelve (12) months after the date of award and then annually based on the Producer Price Index (PP)

FUNDING:

Funding will be identified as orders are placed.

Accepted by: _____ Attest _____
City Manager City Clerk



Staff Report

File #: 17-285A, Version: 1

Agenda Date: 5/23/2017

Subject:

Award of bid to Sunbelt Sod & Grading Co. and Tom's Sod Service, Inc. for requirements of sod materials and services for the Tampa Bay Area Purchasing Cooperative.

Recommended Action:

Approve the award of bid to the firms listed below for requirements of sod materials and services for the Tampa Bay Area Purchasing Cooperative (Cooperative).

1. Sunbelt Sod & Grading Co. for sod delivered and installed for a total amount of \$1,589,465.00 over a five (5) year term.
2. Tom's Sod Service, Inc. for sod, (pick up) for a total amount of \$84,637.50 over a five (5) year term.

Bid No. 167-0120-B(PF) in the annual amount of \$334,820.50 for a five (5) year term total of \$1,674,102.50 on the basis of being the lowest, responsive, responsible bids received meeting specifications.

Strategic Plan:

Practice Superior Environmental Stewardship

3.3 Protect and improve the quality of our water, air, and other natural resources

Deliver First Class Services to the Public and Our Customers

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of county services and support

Summary:

This Cooperative contract for sod material and services includes requirements for sod pick up, delivery and installation. Sod is an efficient and effective method to mitigate surface water erosion control concerns in public areas such as roadways, shoulders, ditches, pond sites, etc., and assists the County in meeting National Pollutant Discharge Elimination System requirements. The contract is administered by Pinellas County including requirements from the cities of Dunedin, Oldsmar, Pinellas Park, and Tarpon Springs.

Background Information:

On March 10, 2017, the Purchasing Department, on behalf of the Public Works Department and the Cooperative, released an invitation to bid with the intent to establish a contract for supply of sod materials and services.

Fiscal Impact:

County estimated five (5) year expenditure not to exceed:	\$1,410,243.75
Cooperative estimated five (5) year expenditure not to exceed:	\$ 263,858.75
Total estimated five (5) year expenditure not to exceed:	\$1,674,102.50

Funding is derived from the operational or Capital Improvement budgets of departments utilizing this contract. Other Cooperative agencies are responsible for their respective funding sources.

Staff Member Responsible:

Rahim Harji, Director, Public Works

Joe Lauro, Director, Purchasing

Partners:

City of Dunedin

City of Oldsmar

City of Pinellas Park

City of Tarpon Springs

Attachments:

Bid Tabulation

PINELLAS COUNTY GOVERNMENT, FLORIDA										
Tabulation										
Bid No.: 1670120-B(PF)										
Bid Title : Sod Material and Services (Co-op)										
Project #										
Date & Time Due: March 30, 2017 @ 3:00 P.M.										
					Sunbelt Sod & Grading Co., Inc.					Tom's Sod Service
Item No.	Description	UOM	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	
SOD, PICKED UP										
1	Argentine Bahia, SAND Grown	SQ. FT.	30,250		NO BID	\$ 0.23	\$ 6,957.50			
2	Floritam (St. Augustine), SAND Grown	SQ. FT.	8,250		NO BID	\$ 0.39	\$ 3,217.50			
3	Floritam (St. Augustine), MUCK Grown	SQ. FT.	18,250		NO BID	\$ 0.37	\$ 6,752.50			
4	Bermuda, Common	SQ. FT.	500		NO BID	NA				
SOD, DELIVERED										
1	Argentine Bahia, SAND Grown	SQ. FT.	90,750	\$ 0.20	\$ 18,150.00	\$ 0.28	\$ 25,410.00			
2	Floritam (St. Augustine), SAND Grown	SQ. FT.	24,750	\$ 0.32	\$ 7,920.00	\$ 0.44	\$ 10,890.00			
3	Floritam (St. Augustine), MUCK Grown	SQ. FT.	54,750	\$ 0.35	\$ 19,162.50	\$ 0.42	\$ 22,995.00			
4	Bermuda, Common	SQ. FT.	1,500	\$ 0.50	\$ 750.00	NA				
MISCELLANEOUS										
5	Sod Staples, U-Shape (Per Box Size of 1000)	BOX	7	\$ 150.00	\$ 1,050.00	\$ 75.00	\$ 525.00			
6	Sod pellets, if not returned	EACH	130	\$ 8.00	\$ 1,040.00	\$ 10.00	\$ 1,300.00			
7	Delivery Charge: Provide a trip charge to deliver sod.	EACH	7	\$ 100.00	\$ 700.00	\$ -	\$ -			
				Indicate minimum number of sq. ft. that can be offered to obtain free delivery.						
				\$ 4,000.00		1200		\$ 61,120.00		
SOD, INSTALLED										
1	Argentine Bahia, SAND Grown	SQ. FT.	675,000	\$ 0.289	\$ 195,075.00				NO BID	

PINELLAS COUNTY GOVERNMENT, FLORIDA									
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Project #									
Date & Time Due: March 30, 2017 @ 3:00 P.M.									
Sunbelt Sod & Grading Co., Inc. Tom's Sod Service									
Item No.	Description	UOM	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
2	Floritam (St. Augustine), SAND Grown	SQ. FT.	19,500	\$ 0.449	\$ 8,755.50				NO BID
3	Floritam (St. Augustine), MUCK Grown	SQ. FT.	101,000	\$ 0.489	\$ 49,389.00				NO BID
4	Bermuda, Common	SQ.FT.	4,000	\$ 0.389	\$ 1,556.00				NO BID
5	Bermuda, Tifway 419	SQ.FT.	15,000	\$ 0.45	\$ 6,735.00				NO BID
6	Staking of Sod: Provide a sq. ft. price to provide and install sod stakes	SQ. FT.	20,000	\$ 0.12	\$ 2,400.00				NO BID
7	Additional Labor for Hauling Sod or Placement in Hard to Access Areas	SQ.FT	15,000	\$ 0.15	\$ 2,250.00				NO BID
8	Delivery Charge: Provide a trip charge to deliver and install sod.	EACH	1	\$ 80.00	\$ 80.00				NO BID
Indicate minimum number of sq. ft. that can be offered to obtain free elivery.				4000					
				Total Bid	\$ 266,240.50	Total Bid	\$ 156,095.00		
TOTAL SOD, PICKED UP - TWELVE(12) MONTH					No Bid		\$ 16,927.50		
TOTAL SOD, DELIVERED - TWELVE(12) MONTH					\$ 48,772.50		\$ 61,120.00		
TOTAL SOD, INSTALLED - TWELVE(12) MONTH					\$ 266,240.50		No Bid		
TOTAL TWELVE(12) MONTH					\$315,013.00		\$ 78,047.50		
TOTAL FIVE (5) YEAR (5 x 12 MONTH TOTAL)					\$ 1,575,065.00		\$ 390,237.50		
UNSPECIFIED SERVICES					\$ 20,000.00		\$ 20,000.00		
GRAND TOTAL FIVE (5) YEARS					\$ 1,595,065.00		\$ 410,237.50		